

“The Wardroom”

Function Venue

The Naval Point Club Lyttelton’s Clubhouse is available for hire for functions, meetings, weddings etc.

Situated on the waterfront at Magazine Bay, overlooking Lyttelton Harbour, the Wardroom is the only waterfront venue in Christchurch.

Facilities available include:

Fully licensed bar

Function/dining room licensed for up to 150 people.

Outdoor deck will accommodate 80 additional people.

State of the art sound system

Video projector & screen

Full on-site catering service.

Capacity

Sit-down dinner 100

Theatre-style meeting 150

Cocktail function 150 plus deck 80

Hire Charges

Room Charge \$450. Corporate daytime meetings – call for pricing.

Drinks service to be provided from the Club’s bar service – no BYO.

Food service is provided by Ground Ltd

Contact Jenny Garing 021 656 771



Contact: Ken Camp, Secretary/Manager,
Phone 328-7029, PO Box 19-733 Christchurch secretary@navalpoint.co.nz

Magazine Bay, Lyttelton. Box 19733, Christchurch 8241. Tel: (03) 328 7029

Function Room – Booking Contract

Date of Function _____

Type of Function _____ Number Attending _____

Name of Applicant _____

Address _____

Phone: Bus _____ Home _____ Mobile _____

Time Span of Function; From _____ to _____

Access to Room From _____

YOUR CONTACT; Please contact Ken Camp (Ph 328-7029/ 029 3847935) for all your inquiries

HIRE FEES:

Functions (Bar Facilities)
Max capacity 150 \$450 (Incl GST))

Daytime seminars POA (depends on equipment requirements)

Catering is provided by Ground – no BYO. Call Jenny 021656771

Bond/Deposit of \$200 must be paid within 7 days of booking to confirm and hold the booking.

Cancellation fee; within 10 working days – 50% of the bond/deposit paid.

Conditions of hire:

1. Bar staff are included in the hire fee.
2. Any damage and extra cleaning required will be deducted from the bond over and above the basic charges.
3. Our liquor licence requires that all liquor must be purchased from the Naval Point Club Lyttelton.
4. Final settlement must be paid on the day of the function – EFTPOS available.

I agree to the above conditions and enclose my bond/deposit of \$200

Signed..... **Date**.....